

# GENERAL DISCIPLINE

1. Both parents and pupils should keep in mind, the following principles of discipline, laid down in the secondary school code(1979), Rule 56 which states that Pupils should realize that they are responsible to the school authority not only for their conduct in school, but also for their general behaviour outside. Any reported or observed objectionable conduct out of school, on the part of the pupils, shall make them liable to disciplinary action.

The school management has the sole right to decide the conditions under which to admit or retain pupils, in the school.

2. All are expected to speak in **English**, on the School Campus.

3. Students are expected to maintain a high standard, in their general behaviour and manner of speech

4. Attentiveness in class and regularity in homework and assignments are of prime importance.

5. Personal hygiene and cleanliness must be maintained by the student at all cost. Hair must be well groomed. It must be cut short, in case of boys and neatly tied up, in case of girls. Dyeing or colouring of hair is strictly prohibited.

6. Students must be punctual. The students who are late for 3 consecutive days, will be sent back home on the fourth day, without any prior notice and will have to miss classes that day.

7. All should feel and take pride in keeping their school premises clean.

## **CO-CURRICULAR ACTIVITIES**

- Activities will start from the month of June.
- Morning assembly shall be conducted by different houses on a weekly basis.
- The activity schedule shall be provided to the parents in the month of June.
- The school will follow a competition schedule evenly distributed over the year.
- At the end of the year :

**Best Child award will be given on the basis of Child's performance in various competitions and academic proficiency.**

## **WITHDRAWALS**

- A calendar month's notice should be given in writing before the withdrawal, otherwise a month's fee will be charged.
- Students leaving in the month of April must pay the fee for May also.
- The school leaving certificate will not be issued until all the dues are paid.

## **LEAVE**

- Leave will be granted on prior written application from the parent.
- In case of illness, medical certificate should be produced at the time of rejoining the school.
- A medical fitness certificate issued by a doctor is to be submitted if the child is returning to the school after suffering from an infectious disease.
- If the leave exceeds a day, prior permission from the Principal is to be sought.

## **EXAMINATION AND PROMOTION**

1. No student who is sick or medically unfit will be allowed to take any test or examinations.
2. Producing a medical certificate for inability to attend any test shall not guarantee promotion.

## **SCHEDULE FOR EXAMINATION & EVALUATION**

- Continuous and Comprehensive Evaluation (CCE) of the students will be done in all the classes from Std. I to X throughout the academic year.
- There will be two terminal examinations. The first one will be held on in September 2015 and the second one (Final) will be held in March 2016 and subsequently the final result will be declared in the last week of March 2016.
- The dates for different types of tests/assessments will be notified by the school.

## **IDEAS TO INCULCATE VALUES AND BUILD RELATIONS (For Parents)**

1. Use a lot of vocabulary of love.
2. Listen to your child's narrations and stories.
3. Exercise together. Play together, walk together.
4. Discuss homework, subjects, school rules and regulations in the right spirit as you are our valued co-parents in the cause of education.
5. Have at least one meal together.
6. Learn something new e.g. a computer game from your child.
7. Help your child to keep his/her room/cupboard neat & clean instead of ordering them to do so.
8. Ask for their help/ assistance in the kitchen.
9. Build a model airplane / make a kite / draw & paint together / play carom or chess etc. so that they would know the way to spend leisure time.
10. Watch Television programs related to Nature, Environment, History, Science & Technology.
11. Attend lectures or take part in activities related to social causes, environmental issues, historical events.

# **IDEAS TO HELP YOU STUDY**

## **(For Students)**

1. Start with a clean desk.
2. Sit up- straight.
3. Do not hesitate to ask your teacher. Never omit any difficult part of your studies.
4. Never omit the lesson or homework assigned.
5. Always revise the work done in class.
6. Get enough exercise every day. It keeps the mind fresh.
7. Eat well and sleep well.
8. Pray to God to help you make progress in your studies.

## THE HOUSE SYSTEM

In order to inculcate, a healthy spirit of competition and to get the best out of each individual, students of Arya English Medium School have been divided into Four Houses named after the Great Mountains of India.

House	Colour	Motto
Himalaya	Yellow	Achieve greater heights
Sahyadri	Green	Strive for perfection
Nilgiri	Blue	Persist to succeed
Vindhya	Red	Soar toward excellence

## MAIN AREAS, WHERE PARENTS CAN HELP THE SCHOOL

(Please put a tick mark where you can help)

- |                                    |                          |
|------------------------------------|--------------------------|
| 1) Transport Committee             | <input type="checkbox"/> |
| 2) Substitute teaching             | <input type="checkbox"/> |
| 3) Arranging study tours / picnics | <input type="checkbox"/> |
| 4) Art & craft                     | <input type="checkbox"/> |
| 5) Arranging workshops             | <input type="checkbox"/> |
| 6) Career guidance                 | <input type="checkbox"/> |
| 7) Medical help                    | <input type="checkbox"/> |
| 8) Arranging guest lectures        | <input type="checkbox"/> |
| 9) Reference and resource material | <input type="checkbox"/> |

Specimen Signatures :

	Pupil	Father	Mother	Local Guardian
Name				
Sign				

\*Kindly convey to the Class Teacher or Co-ordinator specifically what you intend to do. Discuss how to plan it.